

## **YELLOW STICKERED VEHICLES – Owner’s Responsibilities**

If your business or company owns a yellow stickered vehicle (CVOR vehicle), there are specific rules and regulations that owners must comply with besides having to have it undergo a Safety Inspection each year.

Whether you or your business/company owns 1 or 101 CVOR vehicles (vehicles with a gross registered weight in excess of 4,500 kgs) operators (the term used by the MTO for those individuals or businesses that own CVOR vehicles) are expected to understand and comply with various regulations. For instance, CVOR vehicles are governed by the Hours of Service regulations and Vehicle Inspection regulations, both of which have very specific operator responsibilities in terms of monitoring driver hours and obtaining and maintaining very specific documentation.

If you own a yellow stickered vehicle please take a few moments to review the following **Small Fleet Self- Assessment Guide**.

1. Do you obtain Driver Abstracts on a regular basis or just at hire? Do you obtain both Personal and CVOR Abstracts if applicable?
2. Do your employees/drivers conduct vehicle inspections on your yellow stickered vehicles daily?
3. Do you have “proper” inspection forms? Do you have the “correct” Inspection Schedule? Are you keeping these inspection forms for the appropriate length of time?
4. Do you drivers understand the “paper trail” should a defect be found in the morning, during the day or during a vehicle inspection by the MTO or OPP?
5. Do you have a written maintenance policy for your fleet? Does it provide details of what is included in the PM Service, and the interval between PM services? Do all CVOR vehicles in your fleet follow this policy?
6. Do you maintain a maintenance file for each CVOR vehicle? Do you keep your maintenance records for at least 2 years? Do you ensure that your maintenance records have all of the “necessary” pieces of information on them?

7. Do you maintain "complete" driver time records for your drivers/employees?
8. Do you monitor your driver/employee hours to ensure that they don't work past their "daily limit?" Do you ensure that your drivers/employees have enough consecutive hours off duty to "reset" their day? Their weekly cycle?
9. Do you order your Level II CVOR Abstract regularly? Did you know about every collision/conviction and inspection listed on that Abstract?
10. Do you know your Overall Violation Rate? Do you know the importance of receiving a warning letter from the MTO? Do you know at what point an MTO audit is triggered?

If you answered "NO" to any of these questions you could be at risk. Please feel free to call us to help answer all of your CVOR related questions.



***"Taking the Guesswork out of Compliance"***

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